

School Level ECF Agreement

- A. The School is employing Participants who have had a place confirmed on the ECF Programme
- B. The parties are entering into this Agreement for the purpose of ensuring that the Delivery Partner, the Three Rivers Teaching School Hub, delivers the Programmes in a way that provides a high quality experience for the Participants and that the School supports the Participants to access the Programme and experiences.
- C. The parties agree by signing this Agreement to abide by all of the requirements set out in this Agreement (which incorporates these terms and conditions and the relevant Annexes) and to uphold the Agreement through any changes in its management, governors or name.

The School's Obligations and Commitments

The School agrees:

to give each Participant access to key data and other relevant information and policies of the School in preparation for their time on a Programme and, whilst on a Programme, to support the Participant's development;

to ensure each Participant is in a position to take responsibility to complete the assignments as required and to assign tasks and duties to them which are appropriate for their position;

to release Participants to attend all events that comprise a Programme, whether residential, online or otherwise, on such times and dates as the Delivery Partner shall stipulate. While these events will be deliberately timed to avoid clashes with Partner Organisation responsibilities, the School agrees to support and allow the Participants to attend should there be clashes with any school events. For the avoidance of doubt, the Delivery Partner will not be responsible for any costs borne by the School for covering classes due to Participants' involvement in a Programme;

to work with the Delivery Partner to ensure Participants engage with the relevant Programmes and meet the Expectations of the relevant Programme;

to inform the Delivery Partner if a Participant is absent from the School for a fixed/prolonged period;

to inform the Delivery Partner if the School itself considers, or if the School becomes aware that the local authority or trust is considering, disciplinary action, reprimand or removal of a Participant and to keep the Delivery Partner updated on the progress of any such disciplinary action;

to complete any forms or tasks and to grant the Delivery Partner, and any other Partner Organisations engaged with the design, delivery, assessment or evaluation of the Programme, access to any relevant information required for delivery of the Programme or analysis of the effectiveness of the Programme;

to allow the monitoring and assessment by any regulatory body (including but not limited to Ofsted and NFER as legally required) of the Participants and the School in their use of the Programmes;

to allow Participants to be filmed working with fellow teachers and for this content to be shared with the Delivery Partner and seen by coaches, Mentors and assessors and fellow Participants for the purposes of developing and assessing Participants. A video will not be made public or shared beyond the Delivery Partner without permission from any Participants featured in the video and their Partner Organisations;

to make itself aware of the applicable policies of the Delivery Partner and Ambition Institute (as notified to the School by the respective parties) and to procure that the Participants are aware of their obligations under such policies in completing the Programmes;

The School agrees to comply with any additional obligations specific to a Programme set out in the Participant Handbook

The School will comply with all applicable laws, statutes, regulations and codes from time to time in force in complying with its obligations under this Agreement.

The School acknowledges that the Department has audit rights pursuant to the Framework Agreement in respect of the Programmes and the School shall assist and cooperate with the Delivery Partner to the extent required for the proper exercise of the Department's audit rights.

The School agrees to accept the Delivery Partner's assessments of standards as binding and final, as well as the Delivery Partner criteria for successful completion of a Programme. Notwithstanding the foregoing, the School will have the right to one formal written appeal to be conducted in accordance with the Delivery Partner's policy for handling grievances and complaints.

that if a Participant leaves School to take a post in another School during a Programme, it is the responsibility of the School to discuss any recuperation of Fees with the new School where applicable, the Delivery Partner will play no role within this discussion;

that if a Participant leaves the School or withdraws from a Programme where there was an agreement for the Participant to complete the full year (for example the School choose to change to a different route or provider), the full Fee for that Programme will remain due;

Delivery Partner Obligations and Commitments

As provider of the Programmes, the Delivery Partner will:

Using accredited materials, provided by Ambition Institute deliver the Programmes, including any training and coaching that the Participants will receive as part of the Programmes, and assure the quality of all course materials and teaching;

provide a clear structure of training and requirements to enable the Participants to successfully complete the applicable Programmes;

keep the School informed of material changes to the structure and composition of relevant Programmes, such changes being those that it may reasonably implement to improve the overall Programme experience;

provide the Participant with access to coaching support during their participation in a Programme where this is outlined in the Participant Handbook and policy document;

ensure that any Delivery Partner's employees involved in the Programmes are subject to appropriate background checks and referencing in accordance with the Delivery Partner's policies; and

keep the School informed of each Participant's overall progress, although the purpose of this will not be for the School's performance management or assessment of the Participant.

In the event that the School has any complaints or grievances it wishes to make known to the Delivery Partner about a Programme or services provided under this Agreement, the Delivery Partner will follow its policy for handling grievances or complaints.

The Delivery Partner will provide opportunities for Participants to provide the Ambition Institute with meaningful feedback on its Programmes.

The Delivery Partner will comply with all applicable laws, statutes, regulations and codes from time to time in force in complying with its obligations under this Agreement.